

Oswestry BID Directors Voting Decisions

Meeting Date	Board Agreement	Working Group Agreement
<u>March 2017 Incorporation</u>		
28/3/17	No decisions	No decisions
6/4/17	No decisions	No decisions
25/4/17	Remaining Board agreed to Gary Ridgway stepping down and no longer being on BID Board or associated with BID	Vote of No Confidence in Gary Ridgway
23/5/18	Agreement for Ian Follington by five current directors (Rebecca Jones, Allister Moutrie, Heather Noble, Stuart Phillips) that we issue and sign letter of engagement with PFBBUK	
27/6/17	No decisions	No decisions
26/7/17		BID Area finalisation – Whittington Finger out Park Hall in Weston Pool in
29/8/17	Board Agreement to use PFBBUK for 3-month period to recruit BID Manager	
28/9/17	No decisions	No decisions
24/10/17	Directors unanimous vote for levy level of £12k and 1.75%	Working Group agreement as per Directors vote
28/11/17	No decisions	No decisions
12/12/17	No decisions	No decisions
23/1/18	No decisions	No decisions
6/2/18	No decisions	No decisions
12/3/18	Agreement for letter to go to local accountants for accountancy services tender	
24/4/18	No decisions	No decisions
22/5/18	Agreement for Kelly Mansell to approach Rosie Berwick to facilitate workshop Agreement for Ian Follington to contact Six Ticks re website scoping	

19/6/18	<p>Agreement for PFBBUK to be engaged on three-month consultancy to source a BID Manager</p> <p>Agreement for BID to send out letter by post to all Levy payers outlining position to date and requesting email address to keep members informed of BID progress – this to be done in a GDPR compliant manner.</p>	
24/7/18		James Woodward to speak to Low Carbon Zone on BID's behalf
11/9/18	<p>Agreement to amend Articles with regards to Board composition – removing requirement for Local Authority Board directors and increase number of Directors in line with Business Plan</p> <p>Agreement to quarterly financial summary to go out to members.</p> <p>Agreement that minutes would be available to members on request only</p> <p>Agreement that BID would treat charities/CICS would be treated as per Business Plan – 2 exemptions Qube and Wrekin Housing Trust, however both these entities have paid the Levy.</p> <p>Agreement by board to appoint Adele Nightingale to BID Manager position, following interview with shortlisted candidates.</p> <p>Agreement to engage Source to develop BID website – with some restructuring of initial Web requirements</p>	

	<p>Agreement to accept Signage Survey proposal by Thomas Consulting</p>	
<p>16/10 18</p>	<p>Date of 27/11/18 agreed as AGM</p> <p>Agreement that Shropshire Council should cease any summons/further action against non-paying levy companies, such companies to be contacted by Board members directly.</p> <p>Agreement that all previous Company members are resigned, and Directors to become new Company Members. 4 of the directors are eligible as levy payers, two currently are voluntary members.</p> <p>Agreement that letter to go out to all levy payers inviting them to become Company members by a response date (as only then can they vote in AGM). Subsequent responders to be invited to AGM.</p> <p>Agreement that Ian Follington head up meetings at Barnes and Mullins and Oswestry Town Council, with regard to Traffic Control issues.</p> <p>Agreement that schools be exempt from Levy.</p> <p>Agreement that all Board Directors to review Operating Agreement prior to sign off.</p> <p>Agreement that Adele Nightingale to purchase laptop and mobile for BID purposes</p>	

	<p>Agreement to new email addresses for Adele Nightingale, Ian Follington and Clerk to BID.</p> <p>Agreement to general business cards (not name specific) for Board Directors and specific for Bid Manager and Chair</p>	
20/11/18	<p>Agreement to engage Source to develop branding for Oswestry BID based on cost estimate of £5k + VAT</p> <p>Agreement to provide £10k sponsorship to the Oswestry Balloon Carnival</p> <p>Agreement to Voluntary Membership terms of 1.75% of rateable value as Levy or a minimum £100 paid directly to Oswestry BID. Membership would be pro-rate if join mid-year and collected annually.</p> <p>Agreement to take on Directors and Officers Insurance for £130 and Employers Liability Insurance for £212</p> <p>Agreement to engage Morris Cook as independent external accountants.</p>	
15/1/19	<p>Re-election of Ian Follington and Heather Noble as Chair and Vice-Chair respectively.</p> <p>Agreement for Tim Morris of Booka Bookshop to join the Board.</p> <p>Agreement to accept £101k quote from Elephant WiFi to provide Footfall and WiFi solution.</p>	

	Agreement not to increase Levy amounts for financial year 2019-2020	
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